



Brookfield School

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August 10, 2011

Dear TLC (The Little Campus) Family,

We wish to extend a warm welcome to our new families joining us this year, and we are excited to welcome back all returning families. With our summer of fun soon to be over, we need to give some attention to the first few days of school. We are looking forward to another year of fun, learning, and making new friends.

The summer teachers have been working very hard organizing and redecorating the Little Campus. We have put up a new room divider, reassigned teachers, and renamed classes. We are excited to announce "Junior Kindergarten" as our new title for our 4-year old program. The older 3's and turning 4's are now called Pre-Kindergarten.

We welcome Ms. Bongiovanni to our Brookfield family and to the Junior Kindergarten team with Mrs. Ferrall and Mrs. Lillegard. Our wonderful Mrs. Staats is moving to the Pre-Kindergarten position (our older 3's and turning 4's program)! Ms. Hess, Mrs. Howard, and Mrs. Anderson are ready to spice up our Preschool ages 2's and 3's. Miss Williams, returning from main campus and Ms. Ransford are excited to join TLC as a teacher assistants.

Tuesday, September 6, 2011 is the first day of school for full-time and Tuesday/Thursday children. Please bring your child into his/her classroom between 8:45 am and 10:00 am. We will post class lists in the Great Room. Parents will meet with Administration at 10:00 am for a parent reception with refreshments by PTA, followed with a question and answer period. Our school will open as normal at 7:30 am on that morning for any before school or early drop offs. If your child does need early care, please go to Before School Care, located in the Great Room with planned activities.

We are offering a second parent reception at 9:00 am on Wednesday, September 7, 2011. This will be for parents of Mon /Wed /Fri students and anyone else who would prefer Wednesday.

Please help your child feel comfortable in his/her new classroom. Tears can happen. Separation anxiety will diminish over a week or two. Please let your child know that you have a meeting in the

great room and you will be back to check on them. When you do leave, always say good-bye and tell him/her you will be back soon. Call us shortly if you are worried, and we will check on your child to make sure he/she has re-engaged in the classroom. We will call you if your child is crying and cannot be consoled. Most children enjoy our school so much they do not want to go home! If it is your child's first school experience, you are welcome to stay and/or shorten your child's day as needed.



We need a shot record, emergency form, and a well child check-up from your Doctor in your child's file before you leave! Please remember to **label** and pack an extra set of clothes, blanket, small pillow, lunch, water bottle, snack, (two snacks if After Care is planned), extra underwear, pull-ups, diapers, and wipes. There is a check list on the next page. *Remember we try to be "peanut free", for protection of our allergic friends!* There is milk available at a cost for your child. Hot Lunch information is included in your packet. If you would like your child to have Hot Lunch by the first week of school, please sign up by September 2nd. Sign up the week before during the school year.

Our Back to School Open House for TLC is Thursday, September 15th, from 3:00 pm to 5:00 pm. You can talk with your child's teacher and visit his/her classroom with your child. We look forward to talking with you. Following our Back to School Open House at TLC, Brookfield School is hosting a Family BBQ at main campus for all families from both campuses. Mark your calendars for September 15th, from 5:00 pm to 7:00 pm in celebration of our children's return to school.

We are looking forward to a wonderful school year with you and your child. If you have any questions before school starts or during the year, please do not hesitate to call us at 825-3003, or 825-0257(Main) or email at brookfield@gbis.com.

Sincerely,

Mrs. Murray & Mrs. Johnson

Mrs. Murray and Mrs. Johnson, Directors