



Brookfield School

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August 10, 2011

Dear Upper Grade Student,

Welcome to our new and returning students! In addition to the main letter to the parents, we would like to elaborate on special programs enjoyed by the 4th – 8th Grade students. As a welcome to all 4th – 8th Grade students, you are invited to an **ICE CREAM SOCIAL** on Wednesday, August 31st from 2:00 – 3:00 PM. Come meet your teachers and classmates and enjoy some ice cream!

We welcome Mrs. Bollesen as our 4th Grade teacher. Mrs. Bollesen has a BA in Journalism and is a Certified teacher for K-8. Her classroom will be in Room #10 and we are very excited to welcome her to Brookfield. Students will enjoy the special 4th Grade project for the Science Fair called “Ask the Expert,” where each student will become an expert in a chosen field of science. Ms. Brugman is returning and is excited to be teaching the 5th Grade class. She is eager to expand her literature program. She will be in Room #5.

6th – 8th Grade Homerooms will now be located at the Advance Placement Center (APC) at 6880 S. McCarran Blvd, #8. The APC is a short walk from the Main Campus, utilizing the path behind Sierra Vista that we use to go to Lakeridge P.E. every day. Students will be supervised for the walks between campuses. Ms. Hayes, who taught 7th and 8th Grade courses last year, is now the 6th Grade teacher. Mrs. Lyczko will be the 7th / 8th Grade morning teacher. Mrs. Lyczko will also continue teaching Art at Main Campus to all students. Mr. Haufler will be teaching Advanced Mathematics, Science, and Latin to middle school students and he will be the 7th / 8th Grade teacher in the afternoons. Ms. Hayes, Mrs. Lyczko, and Mr. Haufler are dedicated to bringing students the best middle school experience ever!

We will have our annual “**FALL RETREAT**” at Project Discovery at Sky Tavern during the second week of school. We have enjoyed this retreat for many years. We know this experience facilitates leadership and team building, and includes a Ropes Course (www.ProjectDiscovery.com). We will send more information concerning the trip soon, including a list of what to bring and the permission slip. Because of the benefit this experience brings to our students and their teamwork and school spirit, we expect everyone to participate, including teachers. Parents are welcome to help carpool and observe.

- 5th – 8th Grades will attend all day and evening Monday, September 12th & Tuesday, September 13th. The cost of the trip is \$150 per student and this will be added to the tuition bill.
- 4th Grade will attend Wednesday, September 14th. The cost of the trip is \$60 per student and this will be added to the tuition bill.

We are excited to offer students the opportunity to participate in a Marine Biology Camp on Catalina Island in southern California again this year (www.GuidedDiscoveries.com). Details on this camp and participation will depend on your grades and attitude! Mr. Haufler will be leading the Catalina Island 5-day Science Camp for all 7th & 8th Grade students October 23rd – 28th. The cost will be approximately \$775 per student and this includes transportation (air, bus, ferry), lodging, meals, instruction and all equipment usage.

This year, students will have two days of P.E. per week and two days of our new program, Music & Movement, per week. We are very pleased to continue our association with Lakeridge Tennis Club for the **5th – 8th Grades** (with minimum participation). Students must be a member of the Lakeridge facility to participate in this optional P.E. program; each student can purchase a student or family membership. Please sign up prior to the start of school. We will have Lakeridge forms and prices available on campus, and we recommend you tour the Lakeridge Facility (775-827-3300 or www.ltcreno.com). We are excited about the opportunity to include a rigorous fitness program including tennis, swimming, racket ball, weights, and exercise machines. Brookfield staff will escort you to and from Lakeridge where a Lakeridge trainer will be your coach. *Respect towards each other, adults & property is an essential requirement for the Lakeridge privilege. The coach, aide, or administration may suspend the privilege for any misbehavior.* If you select the Lakeridge option, please bring your own tennis racket, starting the **first day of school**. You may remain at Lakeridge after school with written parental permission on file. Please note that Music & Movement will be scheduled earlier in the day than P.E. class; Lakeridge students will have the Lakeridge option on P.E. class days only. If you do not participate at Lakeridge, you will have a great P.E. program on the Main Campus.

Brookfield School Dress Code:

Young Women:

- Wednesday Dress: 5th – 8th Grade – There are two uniform options. The first is a gray skirt and wine-colored polo. The second is a Wilson plaid skirt and white polo. Both options are available from Dennis Uniform. 4th Grade – Young women will wear the “Woodland Plaid” shift or jumper (two styles) with a white collared shirt, also available from Dennis Uniform.
- All Other Days: Khaki or navy shorts/skorts/skirts/slacks/jumper with red, white, or navy collared shirt. All bottoms must cover the lower torso with no skin showing between top and bottom. Bottoms must be at least mid-thigh in length. No short skirts or shorts or exposed undergarments. All sweatshirts and sweaters worn on campus must be red or navy. Heavy coats worn outside can vary in color.

Young Men:

- Wednesday Dress: Navy pants or shorts and white collared shirt.
- All Other Days: Khaki or Navy pants or shorts and solid red, white, or navy collared shirts. Do not wear tees or baggy or saggy pants.

The closer attention you can give to appropriate dress this year, the more free dress days you can earn. “Free Dress Day” means no tattered clothing or writing on shirts. Free dress must have a neat and tidy appearance. ***At any time, any student with either hair or clothing that causes a disturbance or impedes learning (determined by administration/teacher) will be required to change into our clothing or have clothing brought in from home.***

Please be prepared for a full day of classes on the first day of school, including P.E. and tennis at Lakeridge. For 4th and 5th Grade, morning drop off will be between **8:15 – 8:30 AM** at Main Campus; meet at the designated cones in the backyard. For 6th through 8th Grades, drop off will also be between **8:15 – 8:30 AM** at Main Campus; meet at the designated cones in the front yard. You will be escorted to the APC (6880 S. McCarran Blvd, #8). Before Care will be at Main Campus for any early drop-offs for all grades; before-care students will be escorted daily from Main Campus at school start time. Afternoon pick-up will be at Main Campus at 3:30 PM for all grades and 3:45 PM for Lakeridge students. Parents can give us written permission to allow students to stay at Lakeridge after school. Please wait near the backyard basketball court where the school has supervision. Students may not wait in the front parking lot. Teacher supervised Homework Club will start daily at 4:00 PM and will run for one hour for you to complete your homework.

You and your parents are encouraged to talk with your teachers often. You can communicate through e-mail as well. Each teacher has an assigned office day for individual communications. Your teachers will invite you and your parents for a formal conference at least twice this school year. Your parents are welcomed and encouraged to observe classes at anytime. Your teachers will have times available before and after class to offer extra help for you. Please write down these times in your planner as some teachers are part-time.

Please be willing to be a welcoming friend and help your new classmates. It is important that everyone feel welcome and part of our great upper school! Teachers will notice acts of kindness and may have a reward for you!

Hot lunch will be available the first day of school. The first month’s menu is included in this packet. Plan to bring your snack and a water bottle, as well as lunch if you are not ordering hot lunch. Milk is available the first day. Please feel free to contact me at (775) 825-0257 or brookfield@gbis.com should you have any questions or concerns.

Sincerely,

BROOKFIELD SCHOOL

Mrs. Johnson

Mrs. Johnson, Director